As the name suggests, Webmail is a web-based application that is available on any device with an internet connection and a browser.

Step 1- Open a browser (Internet Explorer, Chrome, Firefox, Safari etc.)

Step 2- In the address bar at the top of the browser, type the following URL:
webmail.lethsd.ab.ca

Step 3- On the Outlook Web App page enter your credentials:

Username: The same username you use to log in at school
Password: The same password you use to log in at school

Step 4- Click **Sign in**

Note: You may be asked to set your timezone the first time you log in. Complete this to have access to your e-mail.