

LCS School Council Minutes

April 23, 2024

Present: Jessica Kaustinen, Linda Bateman, Sean Alaric, Tannis Straughan

1. Call to Order and Introductions
2. Approval of Agenda – Addition of Bank Account Names under 4b – School Council Preparation 2024/25 School Year.
3. Minutes were reviewed and approved as amended.
 - a. Omission of Brenda Hampson looking into caterer options under 4 a xi.
 - b. Motioned to submit ASCA Resolutions via a proxy (Skye Curtis from SJF).
4. Business arising from the minutes.
 - a. Wellness Grant Update
 - i. Sean spoke with Rick Arkell about the potential of looking at additional funds. The school plan is to continue with planning outdoor activities for students that are accessible for the students.
 - b. School Council Preparation 2024/25 School Year
 - i. Branding Draft Circulated with Minutes
 1. Discussion about promoting school council at welcome to kindergarten and welcome to middle school night.
 - ii. Information Table – Open House and Meet the Teacher Night
 1. School council to have a table that enables families to give encouraging words to staff and structured information to provide to parents about school council.
 - iii. Volunteer Opportunities
 1. This happens when parents feel connected to the school.
 2. Encourage to clearly lay out what the volunteer opportunities are, what skills are required, how much time is required. Could also include requirement for criminal background check for volunteers.
 3. Administration will work to collect this information for the beginning of the new school year.
 4. School council will help promote.
 - iv. Bank Account Names
 1. Tabled for a future meeting.
 - v. Bible Workbooks
 1. The school will consider this as a cost savings technique.
 - vi. Parent Engagement Material
 1. Could gather more information from parents in future years as to what topics they would like to learn about.
 2. Everyone encouraged to bring ideas of short books to the next meeting.

3. Linda Bateman mentioned that the resources at <https://axis.org/> are good for parents to access.
 - vii. End of Year teacher luncheon
 1. Caterer options
 - a. Jessica authorized to choose a caterer after discussing with Brenda Hampson.
 2. Date Confirmation
 - a. Scheduled for June 16
 - viii. Three Hills Band Trip financial assistance request
 1. An email was sent to parents from Graeme McFarlane with regards to the cost of the trip. The funds of school council have been distributed throughout the entire school and not necessarily to one part.
 2. The school was encouraged to consider larger fundraisers to offset the costs.
5. Reports
 - a. School Division Report
 - i. Discussion of updating website as it was found very out of date.
 1. Include MVVs, bylaws, agendas, minutes.
 2. Question about having a binder if there is an electronic copy.
 3. Sean will reach out to Immanuel to ensure that LCS parents are aware of the presentation on May 15.
 - b. Trustee's Report
 - c. Division Liaison's Report
 - d. Staff Report
 - i. Nothing to report. There have been no requests for equipment.
 - e. Principal's Report
 - i. Sean spoke about grade configurations for next year, LCS is counting on 2 kindergarten classes, one grade 1, 3, 4, 5, 6, 7, and 8 classes as well as 2 grade 2 classes and 2 split grade $\frac{3}{4}$ classes.
 - ii. Assurance planning is happening on Thursday for Sean and Linda. They will work on the assurance plan for next school year including goals of Biblical worldview and a literacy goal.
 - iii. Sean noted that the data from Alberta Education is from the previous year and that data from the Our School survey administered earlier this year. The Alberta Education survey from this spring will not have results available until this fall.
 - iv. Plan to be shared at the May meeting.